



Elizabeth SCHOOL DISTRICT

RECORD OF PROCEEDINGS

**BOARD OF EDUCATION
BOARD ROOM, DISTRICT OFFICE
MINUTES OF MEETING
November 15, 2021 (Business Meeting)**

A Business Board Meeting of the Elizabeth School District was held on Monday, November 15, 2021, in the Board Room, District Office.

1.0 CALL TO ORDER

President Carol Hinds called the BOE Meeting to order at 6:01 p.m.

2.0 ROLL CALL:

The following BOE Directors were present:

Director Paul Benkendorf
Director Kim Frumveller
Director Carol Hinds
Director Cary Karcher
Director Rhonda Olsen

Also present: Superintendent Douglas Bissonette, Chief Finance Director Ron Patera, Executive Assistant Kristen Harris, SHE Principal Regina Montero and Auditor Jim Hinkle.

3.0 PLEDGE OF ALLEGIANCE

President Carol Hinds led the audience in the Pledge of Allegiance.

4.0 EDUCATION SHOWCASE/RECOGNITIONS

4.1 Outgoing Board Member Recognition

Director Carol Hinds was recognized for her eight years of service to the Elizabeth School District Board of Education. Director Paul Benkendorf was recognized for his four years of service to the Elizabeth School District Board of Education.

****The board took a brief break, came back into the regular session at 6:29 p.m.****

4.2 Singing Hills Elementary Education Showcase

Principal Regina Montero shared an update on the exciting things happening over at Singing Hills Elementary. SHE added three new teachers, along with a new health technician and librarian, two new SPED paraprofessionals as well. SHE was approved by the state to be part of the Dyslexia Pilot Program (K-3rd), along with a new reading program called structured literacy. Integrating the graduate profile competencies into everyday curriculum, along with seven habits and PAWS; we call them the Coyote competencies. Continuing to do activities we have done in the past, including the welcome back on the first day of school, back to school night, 5th Grade Challenge with RCE, home coming week, Monster Trunk or Treat, food drive and veterans breakfast.

5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the agenda.

Motion Moved by Director Karcher

Motion Seconded by Director Benkendorf

ROLL CALL:

Director Paul Benkendorf – aye

Director Kim Frumveller – aye



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Director Carol Hinds – aye
Director Cary Karcher – aye
Director Rhonda Olsen – aye

The motion carried 5-0

6.0 APPROVAL OF MINUTES

6.1 A motion was made to approve the minutes from the October 25, 2021, Elizabeth Schools Board of Education meeting.

Motion Moved by Director Benkendorf
Motion Seconded by Director Frumveller

ROLL CALL:

Director Paul Benkendorf – aye
Director Kim Frumveller – aye
Director Carol Hinds – aye
Director Cary Karcher – aye
Director Rhonda Olsen – aye

The motion carried 5-0

7.0 COMMUNICATIONS

7.1 Auditor Presentation

Hinkle and Company, PC presented a draft of the annual Auditor's Report for the fiscal year ending June 30, 2021. It was a clean audit. Included in the draft are financial statements and footnotes for all district funds. Budgetary comparison schedules are also included.

7.2 HR Update

Director of Human Resources Kin Shuman provided an update on the Director of Safety position, Mike Newton has started and has already hit the ground running. He is meeting with principals and drafting plans to take safety to the next level. Another new hire is Keri Friesenegger who will serve as the C.N.A Certificate Teacher and a part-time nurse over at EHS Brooke Newton. There were two (2) midyear hires over at EMS as well. Lastly, the employee handbook will be reviewed over the next couple of months and updated accordingly.

7.3 Technology Update

Director of Technology Marty Silva provided an update maintenance and improvement in technology. From the MLO passed a couple of years ago a technology budget was created, which would give the district opportunity to go one to one 4th – 12th grades. However, additional funding has given the district the opportunity to go to one to one 1st-12th grade, we are currently a one to one district. We are using older chrome books to repair newer chrome books (i.e. broken screens) which have saved a significant amount of costs. Another important portion of the new funding was to focus on teacher technology training. The training is now offered al – a – cart so teachers can focus on the topics they truly need training in, increasing the effective amount of training.

7.4 Chief Financial Officer Update

Chief Financial Officer Ron Patera provided an updated on checks over \$5,000 which included normal expenditures such as food supplies, fuel, utilities, workers comp and charter flow thru. Additionally, payments for outside SPED services, out of district tuition for SPED student, technology hardware, employee moving expenses, consultant services related to GEER grant, a couple of reimbursements to another district related to GEER grant, VOTEC tuition, athletic software, and equipment for FCCLA. Financial statements reflect financial activity through the end of September or 25% through the fiscal year. Revenues after allocation to charter school are 16.42% as a percentage of



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the general fund budget, while expenditures are at 24.20%. There are several cost centers over the 25% benchmark, some are due to large one time expenditures such as insurance premiums or expenses that are payables that will be reflected in last year's financial statements and some are due to capital projects that were completed early in the fiscal year.

Mill levy correction information. TABOR limits how much revenue local government can retain, unless Government holds an election to de-Bruce. We de-Bruced November 5, 1996. However, CDE interpreted that districts still had to reduce their local property tax collections. This stayed that way until 2007 when then Governor Ritter froze district mill levy's. Fast forward to 2020 when the state legislature in their eyes took action to correct this interpretation error. In 2021 the legislature passed HB 21-1164 requiring districts to incrementally increase mill rates to 27 mills. Our district's current mill levy is 26.714 mills, which means we have to increase our mill by .286 mills.7 on a \$400,000 home that increase is \$8.18, on a \$500,000 home the increase is \$10.22. This is a one-time increase for the upcoming year. Thereafter it will be frozen at 27 mills.

7.5 Superintendent Report

Superintendent Bissonette provided an update on the October Class Size Report, overall, the class sizes are good. The average class sizes vary per school, but come it about 20/21 students per teacher. EMS does have some classes that are above the recommended ratio, however, teachers are doing great with it, no complaints and having accomplishments. Additionally, the teacher salary project spreadsheet was shared with the board and discussed the new 21-22 salary schedules that have been updated. Overall, it is showing how much districts are paying teachers and the level of teacher experience in comparison to the cost of living. Covid update, what the district is doing is working. We will continue to focus on air quality by using funding from a COVID grant to purchase more filters/heppa units. The proceeds from Frontier High School will be recommended to be divided amongst the four schools for capital investments that have a clear student impact. Lastly, a recommendation was made to start Christmas break a day early on December 17th, which is typically a half day; in appreciation of the hard work from students and staff.

8.0 PUBLIC COMMENT

There was no public comment.

9.0 CONSENT AGENDA

A motion was made to approve Consent Agenda items 9.1-9.6.

Motion Moved by Director Frumveller

Motion Seconded by Director Karcher

ROLL CALL:

Director Paul Benkendorf – aye

Director Kim Frumveller – aye

Director Carol Hinds – aye

Director Cary Karcher – aye

Director Rhonda Olsen – aye

The motion carried 5-0

9.1 New Hires/Re-Hires

Tess Schermerhorn, Bus Paraprofessional, Transportation

Tess Schermerhorn, Lunch/Recess Paraprofessional, RCE

Tracey Waters, Teacher, EMS

Sienna Mohs, Bus Paraprofessional, Transportation

Sienna Mohs, Special Education Paraprofessional, RCE

Sienna Mohs, Lunch/Recess Paraprofessional, RCE



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Cody Tallent, Custodian Floater, District Wide
Rebecca Majerer, Lunch/Recess Paraprofessional, RCE
Brooke Newton, School Nurse (Part-Time), EHS
Jaela Mitchell, Special Education Paraprofessional, EHS
Ashley Keith, Teacher, EMS
Keri Friesenegger, Certified Nurse's Assistant Instructor, EHS

9.2 Transfers/Changes

Jeranda Van Eaton, Assistant Teacher, RCE/PS

9.3 Employment Separations

Monica Acosta, Teacher, EHS
Savannah Cook, Teacher, EMS
Kaylee Rhoades, Special Education Paraprofessional, RCE
Chantel Schindler, Health Technician, SHE
Barb Borntrager, Teacher Assistant, SHE

9.4 Substitutes

Pamela Ethridge, Kitchen Substitute
Jacob Tarr, Substitute Teacher and Paraprofessional
Jennifer Thorsen, Substitute Teacher and Paraprofessional

9.5 Extra Duty Pay

Elizabeth Gordon, Assistant Softball Coach, EMS
Candice Tauger, Art Club Sponsor, EHS
Candice Tauger, National Arts Honor Society, EHS
Jennifer Barclay, Thespians Sponsor, EHS
Kaia Monson, Tri-M Music Honor Society, EHS
Chris Ford, sophomore 1 Sponsor, EHS
Chris Ford, Flight Crew Assistant, EHS
Casey Waters, freshman 1 Sponsor, EHS
Katerina Casas, Junior 3 Sponsor, EHS
Robyn Poirier, Student Council 2 Sponsor, EHS
Summer Katzoff, Student Council 1 Sponsor, EHS
Shawn Novak, Head Coach Girls Golf, EHS
Lori McCoin, FBLA Head, EHS
Colleen Wells, Junior 1 Sponsor, EHS
Lori McCoin, Senior 1 Sponsor, EHS
Kimberly Runyan, Assistant Principal Additional Duties, EHS
John Everhart, Assistant Principal Additional Duties, EHS
David Goldscheid, Orchestra Concerts Sponsor, EMS
Brandon Whittaker, TSA Sponsor, EMS
Jennifer Mobley, TSA Sponsor, EMS
Robin Neeley, NHJS Sponsor, EMS
Lori McCoin, Flight Crew Head, EHS
Lori McCoin, CTE Coordinator, EHS
John Loutzenhiser, FBLA Assistant, EHS
Ellen Lewis, Student Council, EMS
Melanie Kaumeyer, Choir Concerts, EMS
Melanie Kaumeyer, NJHS Sponsor, EMS



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Krystal Endo, Spelling Bee, EMS
Becky Carnahan, Student Council, EMS
David Goldscheid, Band Concerts, EMS
Mason Justis, Percussion Instructor, EHS
Bethany Whitaker, Color Guard, EHS
Aaron Stone, Assistant Football Coach, EHS
Lilyann Lambert, freshman 2 Sponsor, EHS
Tammy Moore, Spanish Club, EHS
Stacie Weber, Graduation Coordinator, EHS
Stacey Folmar, Head Gymnastics Coach, EHS
Mitchell Smith, Assistant Boys Golf Coach, EHS
Spencer Smith, Head Boys Golf Coach, EHS
Steve Beaudoin, GT Shadow Liaison, EHS
Jeanette Wygant, Depth and Complexity Trainer, SHE
Patricia Spence, GT Shadow Liaison, SHE
Val Koppinger, Assistant Gymnastics Coach, EHS
Tom Sullivan, Assistant Boys Golf Coach, EHS
Isreal Angerman, Assistant Football Coach, EMS
Jon Taylor, Robotics Sponsor, EHS
Ashley Pollard, Robotics Sponsor, EHS
Alana Wolner, FCCLA Assistant, EHS
Melanie Darter, FCCLA Sponsor, EHS
Manser Kierstead, NHS Sponsor, EHS
Jaclyn Haugen, Knowledge Bowl, EHS
Ginger Zander, sophomore 2 Sponsor, EHS
Sarah Mosher, Junior 2 Sponsor, EHS
Jon Taylor, TSA Sponsor, EHS

9.6 Monthly Financial Report

10.0 ACTION ITEMS

10.1 A motion was made to approve the disposition of district property.

Motion Moved by Director Benkendorf

Motion Seconded by Director Karcher

ROLL CALL:

Director Paul Benkendorf – aye

Director Kim Frumveller – aye

Director Carol Hinds – aye

Director Cary Karcher – aye

Director Rhonda Olsen – aye

The motion carried 5-0

10.2 A motion was made to approve the revised district calendar.

Motion Moved by Director Karcher

Motion Seconded by Director Frumveller

ROLL CALL:

Director Paul Benkendorf – aye



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Director Kim Frumveller – aye
Director Carol Hinds – aye
Director Cary Karcher – aye
Director Rhonda Olsen – aye

The motion carried 5-0

11.0 DISCUSSION ITEMS

There were no discussion items.

12. BOE PLANNING

The next special Board of Education Board meeting is scheduled for Monday, November 29, 2021 at 6:30 p.m.
The next regular Board of Education Board meeting is scheduled for Monday, December 13, 2021 at 6:00 p.m.

13.0 EXECUTIVE SESSION

There was no executive session.

14.0 ADJOURNMENT

The special board meeting adjourned at 9:08 p.m.

Respectfully Submitted,

Carol Hinds, President



Cary Karcher, Vice President

Paul Benkendorf, Secretary



Kim Frumveller, Treasurer



Rhonda Olsen, Assistant Secretary/Treasurer

Recorded by: Kristen Harris